St. John’s School Board Meeting

January 9, 2019

Members Present: Melissa Bier, Bethany Hardy, Lisa Loso, Linnea Kment, Makayla Wahlberg, Cindy Johnson

Meeting opened at 6:35pm by Bethany Hardy.

Deb has submitted her resignation of teacher at the end of this school year. It was suggested to not post for the position until mid-April to May when there would be more of an applicant pool as schools let employees go around that time due to budgets constraints, etc.

MMSC to post the teacher position being left vacant upon Deb’s resignation for the 2019-20 school year in Mid-April to May pending pay listed as salary vs. hourly per school board approval at later time.

**Time allocation spreadsheet** Lisa presented a spreadsheet calculating how much prep time a teacher would be paid based on how many class room hours to help determine if position should be paid at an hourly rate or salary. Board will revisit at later time.

**Recognition for Deb** – board will acknowledge Deb’s service to LAP and St. John’s at the end of the school year. TBD exactly when and how.

**MMSC** to keep Deb’s resignation just between board members and leave it up to Deb to announce it to parents/students when and how she’d like as requested in her letter made by Lisa Loso and seconded by Bethany Hardy.

**Registration** Dayna, Lisa and Bethany created a Google doc for registration, but realized there is no way to submit an application fee or transfer pertinent information collected to another system unless done manually. Other options were researched, and Procare Software seems to be the most viable. Registration information and fees can be collected through the system as well as tuition payments. Invoices and over-due reminders can be sent. Bethany has used it as a parent and say it is user friendly and Makalya has used it as an employee. There is a one-time fee of around $500 to purchase the software and $32 monthly fee (first two months free) which covers software updates and technical help.

**MMSC** to replace TADS with Procare Software for the 2019-20 school year made be Melissa Bier and seconded by Cindy Johnson.

**Procare Software** Lisa will email the software rep to see how quickly it can be set up. She will work with Makayla and Dayna to get registration set up upon response back from Procare.

**MMSC** to open registration on 1/21 pending Procare Software is in place made by Lisa Loso and seconded by Bethany Hardy.

**Fellowship hour** LAP is providing treats between and after services on Sunday, January 27. Please have items to church by 8:45am. and help keep the coffee brewin’ if you can!

 Linnea – summer sausage

 Bethany- Crackers, real creamer

 Lisa – cheese, cookies and Orange Juice

 Cindy-Fruit

Next meeting is Wed., Feb 6 at 6:30pm

Meeting adjourned at 7:50pm with the Lord’s Prayer

Respectfully submitted by Cindy Johnson