



Little Angel Preschool

2020 COVID-19 Preparedness Plan

Little Angel Preschool, in accordance with the recommendations from the MN Department of Health and the Center For Disease Control, will implement the following procedures and protocol during the COVID-19 Pandemic to prevent the possible case or cases of COVID-19 and to protect the health and safety of children in our care, their family members, and our staff.

Frequent Hand Washing

1. Parents, children, and staff will be required to wash their hands or use hand sanitizer with at least 60% alcohol when entering the building. The children will wash their hands when they enter the classrooms. Hand washing stations in all classrooms and staff or building bathrooms will be stocked with soap and towels. All entry and sign in areas will have hand sanitizer available. Hand washing posters describing proper handwashing steps will be posted near sinks.
2. Staff and parents should supervise children when washing their hands or using hand sanitizer. Hand sanitizer should not be accessible to children when not in use without supervision.
3. Staff and parents should assist children when needed.
4. All children, staff, and volunteers should engage in hand washing and hand hygiene at the following times:
 - a. Upon arrival to the preschool and after breaks
 - b. Before and after preparing food and drinks
 - c. Before and after eating or handling food
 - d. Before and after administering medication or medical ointment
 - e. Before departing
 - f. After using the toilet
 - g. After coming in contact with bodily fluid
 - h. After handling animals or cleaning up animal wastes
 - i. After playing outdoors or in the sand
 - j. After handling garbage
 - k. After blowing your nose, coughing, or sneezing

Cleaning & Disinfecting

1. All cleaning and disinfection procedures are intensified, and staff are trained and educated on how to perform these cleaning and sanitation procedures.
2. A routine to clean, sanitize and disinfect surfaces and objects that are frequently touched will be maintained and performed several times throughout the day by staff. This includes all classroom equipment, toys, tables, and chairs.
3. This should also include areas including door knobs, light switches, sink handles, countertops, desks, chairs, cubbies and sign in and out areas .
4. Toys that cannot be cleaned or disinfected should not be used.
5. Commonly used areas like doorknobs, desks, keypads, sign in and out thareas , and keyboards will be cleaned with disinfecting wipes that contain at least 70% alcohol, bleach products that contain a concentration of 5% to 6% sodium hypochlorite and not past an expiration date, or a diluted bleach and water solution of 4 teaspoons bleach per quart and water.
6. Cleaning products are kept secure and out of reach of children and not used by or around the children, and staff will make sure there is adequate ventilation.
7. Toys and equipment should not be shared from classroom to classroom without sanitation or cleaning between uses.
8. If a person has entered the building who is suspected or confirmed to have COVID-19, the program will notify the MDH to assess the risk or the spread of the illness and they will provide us with guidance for a course of action. In some cases, the children and staff will be dismissed, and additional cleaning and disinfecting will be completed. The building will be aired out for the day before the children and staff return.

Arrival & Departure

1. Preferred daily pick up and drop off to be made by the same parent/person. We are asking that only one person accompany the attending child/children for drop off and pick up daily.
2. Any person entering the building over the age of 5 is required to wear a face mask/face covering while Executive Order 20-81 from Governor Walz is in place.
3. Parents should avoid entering the classrooms and children should be dropped off and picked up to and from a staff member at the classroom door. (See Parent Handbook)
4. If a child needs to be picked up by a person other than the two primary pickup/dropoff persons, they should not enter the building. Instead, they should call the church front office (651-462-5115) and ask that the child be brought out to them.
5. Parents, children, and staff should not enter the building sick or with a fever of 100.4 degrees. Parents are asked to take their child's temperature before arriving at school.
6. Staff will take the children's temperature before entering the classroom daily.
7. Staff will do a visual screening of any respiratory illness symptoms (including fever, coughing, shortness of breath, sore throat, muscle aches, headaches, and chills or any other cold and flu-like symptom) upon arrival as well as take and record temperature.

Social Distancing Throughout the Day

1. Depending on staffing patterns group sizes will be limited throughout the day.
2. Classrooms will be staffed the same daily, unless a substitute is needed. .
3. Each group of children will remain in the same classrooms daily.

Plans for Identifying and Excluding Sick Staff, Volunteers & Children

1. Daily health checks for staff and children will be performed throughout the day if possible to ensure those who exhibit any symptoms of illness are not present.
2. Persons that have a fever of 100.4 degrees or above or other illnesses should not come into the building.
3. Parents are asked to take their child's temperature before arrival, and staff will take the child's temperature before entering the classroom daily.
4. A visual screening of the children will be done daily. If a child or staff exhibit any of the following symptoms, they will be sent home or told to stay home:
 - a. Fever
 - b. Chills
 - c. New cough
 - d. Shortness of breath
 - e. Sore throat
 - f. Muscle aches
 - g. Headache
 - h. Any other cold or flu-like symptoms
5. The CDC and MDH exclusion guide(see attached) will be followed if staff or children become ill with COVID-19 like symptoms and will be sent home or denied entry into the building.
Symptoms include the above and may also include vomiting and diarrhea.
6. If a child, staff member or family member is diagnosed with COVID-19, the MDH Decision Tree will be followed:
 - a. Positive results stay home at least 10 days since symptoms appeared and until no fever without medication for at least 3 days.
 - b. Household members also stay home 14 days.
 - c. Notification of the confirmed diagnosis will be communicated to the MDH, and assessment of the risk and the recommended protocol will be followed.
 - d. Exposure of others will be gathered and assessed.
 - e. Once the information is obtained by the MDH, it will be distributed to the families through email, telephone, or a paper copy by the director or school board chairperson.

Source Control & Cloth Face Masks

1. Staff members are not required to wear a face covering throughout the day, but may as they see fit.
 - a. With Executive Order 20-81 from Governor Walz all staff and volunteers are required to wear a face mask/face covering daily while the order is in place.
2. Children five and under are not required to wear face masks/face coverings.

Workplace Ventilation

1. Throughout the day, weather permitting, fresh air will be brought into the building by opening the windows.
2. Weather permitting, the children and staff will go outdoors daily.
3. Limited air recirculation will be limited when possible and ventilation systems will be maintained.

Playground Use

1. Children and staff will wash their hands before and after playground use.

Meals & Snacks

1. All meals and snacks will be served by staff only and children will not share serving utensils.
2. Daily meals and snacks will be served in the main classroom.
3. Children and staff will wash their hands before and after serving and eating meals/snacks..

Field Trips & Events

1. We will not have field trips, family events, visitors, or large gatherings until MDH advises it is safe to do so.

Communications & Training

1. This plan will be available to the DHS licensor, the Commissioner and offered to all families and staff.
2. This plan will be posted in a prominent place and accessible to all employees, families, and staff.
3. Staff training on this plan will be conducted and documented.
4. Changes to the plan will be reviewed and changed as needed to meet the updated guidelines from the DHS, MDH, and the CDC. Staff and families will be notified of the changes.