St. John’s School Board Meeting

January 7, 2020

Members Present: Bethany Hardy, Lisa Loso, Cindy Johnson, Makayla Wahlberg, Linnea Kment, Nikki

Lopez, Derek Fitcher Pastor Ben

Meeting opened with prayer at 6:28 pm by Pastor Ben.

**REPORTS**

Secretary report – Cindy

MMSC to accept minutes from December 3, 2019 made by Lisa Loso seconded by Linnea Kment.

Thank you report- Linnea, none.

Council report – Bethany

 - 1/26 is congregational meeting to vote on budget, changes to by laws/constitution

 - Property is finishing wiring

 - Stewardship had poor response to estimate of giving.

 - Apprised council of Jill’s resignation that day.

-Board reviewed texts of Jill resigning immediately. Board has reached out to her with no response, including Pastor Ben, Makayla and Bethany. Jill cut off all correspondence (i.e. social media). She has returned church/school property she had in possession.

**Teacher Report** – Nikki

 - No issues, school has been in session only a couple of days due to holidays

 - playground is trashed, possibly community kids.

 - Back gate not an issue now with snow, but maybe a carabiner is all that is needed to secure the gate when needed.

**Director report** – Makayla

- Linda Has started, no $ needed for security check as her background check is current.

 - DHS check rooms are good, Bethany is contact.

 - Parmly independent living field trip tentatively scheduled for 2/20. Lisa working on Heartland Express for transportation.

 - Email parents about submitting FB reviews.

 - Dental hygienist visit in January.

 - snack schedule – parents are signing up.

 -February is “I Love to Read Month.” Invite Library employee or guest parents to read, Dr. Seuss week.

 - Week of the young child

 - County Market and Bruce’s Food for decorating grocery bags

 - snow removal/salting has been very good – need adult sized shovel – Lisa has extra.

**Treasurer report** – received from Lisa Loso.

- Quickbooks subscription is cancelled.

**MMSC** to create Amazon account using the info email made by Bethany Hardy and Seconded by Pastor Ben.

**BUSINESS**

1. Review of new member policies 104 & 109 – background checks, Makayla will pass on how to do for those who need.

- Give potential mew member School Board Policy 101 (Code of Ethics) and 103 (Duties).

1. Present Budget – see handouts. Based on 1 section of M,W,F (1 teacher, 1 aide, 14 kids) + 1 section of T, Th (1 teacher, 1 aide. Makayla will check with Procare on enrollment packets.

**MMSC**  to approve 20-21 proposed budget with changes as discussed made by Cindy Johnson and seconded by Lisa Loso.

1. Enrollment plan for 20-21
2. 20-21 Calendar Approval

**MMSC**  to approve 20-21 calendar with changes as discussed made by Lisa Loso and seconded by Cindy Johnson.

1. Screening requirement? Pros and cons – consensus is to make it highly recommended rather than required.
2. Policies
	1. First reading:
		1. #201:Director Job Description

**MMSC** to accept Policy 201:Director Job Description as presented made by Lisa Loso and seconded by Pastor Ben.

 ii #401: Policies & Procedures for Staff was reviewed. Bethany will make changes and bring to next meeting.

iii #404: Employee Hiring was reviewed. Bethany will make changes and bring to next meeting.

iv. #405: Employee leave information

**MMSC** to accept Policy 405: Employee leave information as presented made by Cindy Johnson and seconded by Pastor Ben.

1. Marketing – Flyer, Brochure, FB posts – see handouts
2. Facebook – Received parent concern of too much activity on page. Makayla will see posts are kept to a minimum.
3. Fellowship hosts 1/19. Nikki – Juice & cookies, Lisa – Fruit, Bethany – Meat, Linnea-Crackers

**CLOSED MEETING** – Mikayla and Nikki not present. Bethany shared results of Mikayla’s annual review with Board Members.

Next Meeting February 4 at 6:30

Meeting adjourned at 8:25 with Lord’s Prayer.

Respectfully submitted by Cindy Johnson