



SCHOOL BOARD MEETINGS

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1. Regular Meetings

- a. The Little Angel Preschool School Board will meet on a monthly basis unless a majority of the Board members cannot make the meeting. In that case the meeting will be changed a month in advance or as soon as possible. The Chairperson will choose the alternate meeting date according to the availability of the members.
- b. A listening session will be held 30 minutes prior to the meeting. Community members are invited to speak informally with representatives of the board in an informal Listening Session.

2. Annual Meeting

- a. An annual meeting will be held every June. Goals of that meeting shall include but not be limited to:
 - i. review the past year.
 - ii. establish goals for the next year.
 - iii. review and make changes to policies.
 - iv. vote on School Board positions.

3. Semi Annual Meeting

- a. A semi annual meeting will be held every December. Goals of that meeting shall include but not be limited to:
 - i. determine which sessions will be offered the following year.
 - ii. establish the budget for the next year.
 - iii. approve the calendar for the next year.
 - iv. review and adjust staff job descriptions.

4. Special Meetings

- a. Special meetings (anything needed in addition to the regular monthly meeting) of the Little Angel Preschool School Board may be called by the Chairperson, Vice Chairperson or at the request of any members of the Board. Notice of any special meeting must be given at least five days prior to the meeting. Special meeting notice will be in person, phone, email

or text to each member. The person/people calling the meeting must confirm that the notice has been received. The meeting will be held if a majority can attend.

5. Crisis Meetings

- a. Crisis meetings (meetings to deal with an urgent issue that could lead to an unstable and dangerous situation) may be called by the Chairperson, Vice Chairperson or at the request of any members of the Board. A crisis meeting should happen as soon as a majority can meet. A crisis meeting notice will be in person, phone, email or text to each member. The person/ people calling the meeting must confirm that the notice has been received.

6. Quorum

- a. For monthly meetings, special meetings or crisis meetings, a majority of the Little Angel Preschool School Board must be present in order to for the meeting to be called to order.

7. Board Action

- a. For a motion to pass a majority vote is needed. A motion may also be presented and passed by email.
- b. Hiring of staff
 - i. The Director and an established subcommittee of two board members and the pastor shall approve the hiring of staff.
- c. Dismissal of staff
 - i. Should the Director or a School Board member suggest the dismissal of a Little Angel Preschool employee a closed meeting will be held to discuss and review the employee's file and disciplinary actions. A motion will be made and the Board will vote on the status of the employee with the requirement of a supermajority (2/3) vote.
 - ii. An employee may be dismissed according to DHS laws and regulations without a closed meeting or approval from the School Board.
- d. Dismissal of SB member
 - i. In the event that the Director, a School Board member, Little Angel Preschool employee, a parent, or a congregation member suggests the dismissal of a School Board member a closed meeting will be held to discuss and review the School Board

members actions. A motion will be made and the Board will vote on the status of the School Board member with the requirement of a supermajority (2/3) vote.

ADOPTED: 7/9/2019